Making Online Bill Payments with FirstCaribbean.

Step I: Log onto FirstCaribbean Internet Banking

Step 2: <u>Register a Bill Payment or Insurance Company.</u>

Account Information Account Summary	Register a Bill 18/09/2009 16:05 GMT	🕒 PRINT		
Transfers	Step 1 of 4: Select the name of the bill payment company that you would like to add.			
Manage Beneficiary	Bill Registration			
Transfer Funds	Bill Payment Company: Select Bill Payment Company			
Bill Payments	Select Bill Payment Company			
Bay Bills Register a Bill Bill Payment History Manage Biller Customer Service Bulletins Mailbox	Please note: Validation of details may be required for so Barbados Vater Authority Barbados Yacht Club Cable and Wireless Barbados Lt			
	CBC MULTICHOLE TV Digicel (Barbados) Limited <u>Disclaimer</u> Terms & C FirstCaribbean Brokers-General FirstCaribbean Brokers-Life			
Exchange Rates Cheque Status Inquiry	AddieCare National Petroleum Corporation TeleBarbados (Freemotion) TeleBarbados (Freemotion)			
Stop Payment Request	TelecommsPlus Inc.			

• Select "**Register a Bill**" under the "**Bill Payments**" section on the left

Select the **Bill Payment or Insurance Company's name** you want to register from the drop down menu

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Account Information Account Summary	Registration Details 🔂 PRINT		
Transfers	Step 2 of 4: Enter the details of the bill payment company that you would like to add.		
Manage Beneficiary Transfer Funds Transfer History	Bill Registration Details		
	Bill Payment Company: National Petroleum Corporation		
Bill Payments	Account Number*:		
Pay Bills			
Register a Bill	Service":		
Bill Payment History			
Manage Biller	* Mandatory fields		
Customer Service			
Bulletins			
Mailbox			
Exchange Rates			
Cheque Status Inquiry			
Stop Payment Request	Please note:		
Cheque Book Request	 Validation of details may be required for some companies before full registration can be completed. 		
Worklist			

- Type and select the required information or options in the fields provided
- 9 Select the type of Bill or Policy from the drop down box next to "Service Type" where applicable
- **6** Click "Submit Registration Details"

Please review the Notes that appear just at the bottom of the screen.

6 Click **"Confirm Registration**" on next page that appears

Step 3: <u>Make a Bill or Insurance Payment.</u>

Account Information Account Summary Account Activity	Bill Payment 18/09/2009 16:13 GMT	🕒 PRINT	
Transfers Manage Beneficiary	Step 1 of 4: Select the bill payment company you would like to pay.		
Transfer Funds	Pay Bill:		
Transfer History PIII Payments	Select Registered Bill: Select Biller		
Pay Bills Register a Bill Bill Payment History Manage Biller	Select Biller BARBADOS CREDIT CARD Barbados Light & Power Barbados Water Authority Cable and Wireless Barbados Lt Digicel (Barbados) Limited	Register a New Bill	
Bulletins Mailbox Exchange Rates Cheque Status Inquiry Stop Davment Benuest	Please note: Please note: Please note: Please note: Credit Card payments are applied end of business de All payments will reflect good value for the date on w	ng days to process a payment. y when payments are made prior to 3pm Eastern Caribbean Time. /hich you made the payment.	

• Select "**Pay Bills**" under the "**Bill Payment**" section on the left

Select the **Bill Payment or Insurance Company's name** you want to register from the drop down menu

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			Last LogOn Time : 17/09/2009 18:05 GMT
Account Information Account Summary Account Activity	Bill Payment		🕒 PRINT 🥌
Transfers Manage Beneficiary	Step 2 of 4: Enter your	payment information below.	
Transfer Funds	Pay Bill: National Petro	leum Corporation	
Transfer History Bill Payments	Select Registered Bill:	National Petroleum Corporation	
Pay Bills Register a Bill	Account Number	Service	Amount To Be Paid
Bill Payment History Manage Biller	12345678	Gas Bill	50.00
Customer Service Bulletins	Pay From Account*: 4	Select Account No.	Total Amount to be Paid: 50.00
Mailbox	* Mandatory fields		
Exchange Rates Cheque Status Inquiry			S Pay Bill

- S Enter the amount you are paying for each bill or policy registered
- Select the account from which you will pay
- Olick "Pay"

Please review the Notes that appear just below Pay button.

- Click "Confirm Bill Payment Detail" A confirmation page appears. This can be printed but an electronic copy remains online for reference.
- 8 To pay another bill Select " Pay Another Bill "